



April 5, 2024

To: Mayor & City Council

Fr: Jeffrey Horne – City Administrator

Re: Report for April 5, 2024 City Council Meeting

REMINDER: We have a public hearing at 5:30 on the Property Tax Levy for FY 2025. It will only be a public hearing. We will adjourn after and then have our regular meeting at 6:00 PM. This is per the new state law.

- F1 Appointing Deputy Clerk:** Desiree has been with us now for over 13 months. In that time she has shown herself to be a valued member of our City team. She has taken initiative to receive city clerk certifications. Her performance warrants her being appointed deputy clerk and receiving a raise of \$.75 an hour as outlined in our employee handbook.
- F2 Approving Agreement for Splash Pad Engineering:** Per the Council's request the City Attorney has again reviewed the documents relating to the Meineke donation and found there is no reason we can not proceed. Some naming of the facility/park should be in order. Kelsie will be on hand and can answer any questions about the agreement.
- F3: Division Street Pay App#1:** The weather has set us back a little now, but as you can see we are proceeding and progress is being made.
- F4: Change Order for Division:** There was an underestimation of some materials in the bid document. We are still under the engineers estimate.
- F5: Setting Public Hearing for FY 2025 Budget:** This is the 2nd part of our new budget process. This is the hearing we have always done. It is on the budget itself.

G1: Debt Collections Ordinance: This will allow the City to use the offset program the State of Iowa uses. Liz can discuss in more detail if you have any questions.

Notes:

- A reminder that Planning & Zoning is scheduled for April 11 to consider the preliminary plat for the school subdivision and the new comprehensive land use plan.
- The storm pipe repair on 5th Street is nearly completed. There is some finish work on the Cedar intersection that was slowed by this weeks weather. It will be completed shortly.
- Liz and I had a call with Iowa Codification and we are kick starting the re-codification again as it kind of got bogged down. We feel we have a good way to proceed now.
- The committee reviewing water and wastewater engineering RFQ's met and we have a favorite. We are currently doing reference work and will announce our decision at the April 22nd City Council meeting.